Tennessee Department of Environment and Conservation
Division of Water Resources
William R. Snodgrass Tennessee Tower, 312 Rosa L. Parks Avenue, 11th Floor, Nashville, Tennessee 37243
1-888-891-8332 (TDEC)

Municipal Separate Storm Sewer System (MS4) Annual Report

1. MS4 INFORMATION

Berry Hill	TNS075167
Name of MS4	MS4 Permit Number
Joe Baker	jbaker@berryhilltn.net
Name of Contact Person	Email Address
615-292-5531	
Telephone (including area code)	
698 Thompson Lane	
Mailing Address	

Nashville	TN	37204
City	State	ZIP code

What is the current population of your MS4? 537

What is the reporting period for this annual report? From July 1, 2013 to June 30, 2014

2. WATER QUALITY PRIORITIES (SECTION 3.1)

A. Does your MS4 discharge into waters listed as impaired on TN's most current 303(d) list and/or according to the on-line GIS mapping tool? ☒ Yes ☐ No

B. If yes, please attach a list all impaired waters within your jurisdictional area.

C. Does your MS4's jurisdictional area contain any waterbodies where a TMDL has been approved for parameters other than pathogens, siltation and habitat alterations? If yes, please attach a list. ☐ Yes ☒ No

D. Does your MS4 discharge to any Exceptional TN Waters (ETWs) or Outstanding National Resource Waters (ONRWs)? If yes, please attach a list. ☐ Yes ☒ No

E. Are you implementing additional specific provisions to ensure the continued integrity of ETWs or ONRWS located within your jurisdiction? N/A ☐ Yes ☐ No

3. PROTECTION OF STATE OR FEDERALLY LISTED SPECIES (SECTION 3.2.1 General Permit for Phase II MS4s)

A. Are there any state or federally listed species within the MS4's jurisdiction? ☒ Yes ☐ No

B. Are any of the MS4 discharges or discharge-related activities likely to jeopardize any state or federally listed species? ☐ Yes ☒ No

C. Please attach any authorizations or determinations by U.S. Fish & Wildlife Service on the effect of the MS4 discharges on state or federally listed species.

4. PUBLIC EDUCATION AND PUBLIC PARTICIPATION (SECTION 4.2.1 AND 4.2.2)

A. Have you developed a Public Information and Education plan (PIE)? ☒ Yes ☐ No

B. Is your public education program targeting specific pollutants and sources of those pollutants, such as Hot Spots? ☒ Yes ☐ No

C. If yes, what are the specific causes, sources and/or pollutants addressed by your public education program?

The City uses targeted stormwater-related articles or pamphlets in the semi-annual City newsletter to education homeowners and businesses. The City also gives new restaurants literature regarding proper oil and grease management. Construction-related stormwater pollution is addressed through the land disturbance permit process. The City also distributes pamphlets related to oil and grease at the annual City picnic.

D. Note specific successful outcome(s) (NOT tasks, events, publications) fully or partially attributable to your public education program during this reporting period. The City did not detect any illicit discharges during the permit year. The City's land disturbance permit application and stormwater ordinance information on the City's website encourages design professional to contact the City early in the design process to incorporate stormwater management design elements in the site plans.

E. Do you have an advisory committee or other body comprised of the public and other stakeholders that provides regular input on your stormwater program? ☐ Yes ☒ No

F. How do you facilitate, advertise, and publicize public involvement and participation opportunities? The City's newsletter and website, which includes City newsletters, Board of Commissioners meeting agendas, Board of Commissioners meeting minutes, and other stormwater content.

G. Do you have a webpage dedicated to your stormwater program? ☒ Yes ☐ No

If so, what is the link/URL: http://www.berryhilltn.org/index.aspx?nid=95

H. Are you tracking and maintaining records of public education, outreach, involvement and participation activities? Please attach a summary of these activities. ☒ Yes ☐ No

5. Illicit Discharge Detection and Elimination (Section 4.2.3)

A. Have you completed a map of all outfalls and receiving waters of your storm sewer system? ☒ Yes ☐ No

B. Have you completed a map of all storm drain pipes of storm sewer system? ☒Yes ☐ No

C. How many outfalls have you identified in your system? 37

D. Have any of these outfalls been screened for dry weather discharges? ☒Yes ☐ No

F. What is your frequency for screening outfalls for illicit discharges? Once per permit cycle. However, staff have been educated on illicit discharges and inspect for them on a daily basis during normal activities.

G. Do you have an ordinance that effectively prohibits illicit discharges? ☒ Yes ☐ No

H. During this reporting period, how many illicit discharges/illegal connections have you discovered (or been reported to you)? 0

I. Of those illicit discharges/illegal connections that have been discovered or reported, how many have been eliminated? N/A – none discovered or reported

6. Construction Site Stormwater Runoff (Section 4.2.4)

A. Do you have an ordinance or adopted policies stipulating:

Erosion and sediment control requirements? ☒ Yes ☐ No

Other construction waste control requirements? ☒ Yes ☐ No

Requirement to submit construction plans for review? ☒ Yes ☐ No

MS4 enforcement authority? ☒ Yes ☐ No

B. How many active construction sites disturbing at least one acre were there in your jurisdiction this reporting period? 2

C. How many of these active sites did you inspect this reporting period? 2

D. On average, how many times each, or with what frequency, were these sites inspected (e.g., weekly, monthly, etc.)? Monthly

E. Do you prioritize certain construction sites for more frequent inspections? ☒ Yes ☐ No

If Yes, based on what criteria? Adjacent to stream

7. PERMANENT STORMWATER CONTROLS (SECTION 4.2.5)

A. Do you have an ordinance or other mechanism to require:

Site plan reviews of all new and re-development projects?	☒ Yes	☐ No
Maintenance of stormwater management controls?	☒ Yes	☐ No
Retrofitting of existing BMPs with green infrastructure BMPs?	☐ Yes	☒ No

B What is the threshold for new/redevelopment stormwater plan review? (e.g., all projects, projects disturbing greater than one acre, etc.) 0.5 acre of disturbance or adjacent to stream

C. Have you implemented and enforced performance standards for permanent stormwater controls? ☒ Yes ☐ No

D. Do these performance standards go beyond the requirements found in Section 4.2.5.2 and require that pre-development hydrology be met for:

Flow volumes	☐ Yes	☒ No
Peak discharge rates	☐ Yes	☒ No
Discharge frequency	☐ Yes	☒ No
Flow duration	☐ Yes	☒ No

E. Please provide the URL/reference where all permanent stormwater management standards can be found.

http://www.berryhilltn.org/documents/9/Guide%20to%20the%20Selection%20and%20Design%20of%20Stormwater%20BMPs_201306101256021783.pdf

F. How many development and redevelopment project plans were reviewed for this reporting period? 0

G. How many development and redevelopment project plans were approved? 0

H. How many permanent stormwater management practices/facilities were inspected? 2

I. How many were found to have inadequate maintenance? 0

J. Of those, how many were notified and remedied within 30 days? (If window is different than 30 days, please specify) NA

K. How many enforcement actions were taken that address inadequate maintenance? NA

L. Do you use an electronic tool (e.g., GIS, database, spreadsheet) to track post-construction BMPs, inspections and maintenance? ☒ Yes ☐ No

M. Do all municipal departments and/or staff (as relevant) have access to this tracking system? ☒ Yes ☐ No

N. Has the MS4 developed a program to allow for incentive standards for redeveloped sites? ☐ Yes ☒ No

O. How many maintenance agreements has the MS4 approved during the reporting period? 0

8. Codes and Ordinances Review and Update (Section 4.2.5.3)

A. Is a completed copy of the EPA Water Quality Scorecard submitted with this report? ☐ Yes ☒ No

This was previously submitted.

B. Include status of implementation of code, ordinance and/or policy revisions associated with permanent stormwater management. The City has completed the Water Quality Scorecard and has identified potential policy revisions to be made within the Permit term. Current stormwater ordinance was adopted June 13, 2011. The stormwater ordinance will be revised prior to the Spring of 2015 per MS4 Permit requirements, and the revised ordinance will address a portion of the WQ Scorecard recommendations. The City's Community Development Code (zoning ordinance) is currently being amended to address some WQ Scorecard recommendations.

9. Stormwater Management for Municipal Operations (Section 4.2.6)

A. Have stormwater pollution prevention plans (or an equivalent plan) been developed for:

All parks, ball fields and other recreational facilities	☒ Yes	☐ No
All municipal turf grass/landscape management activities	☒ Yes	☐ No
All municipal vehicle fueling, operation and maintenance activities	☒ Yes	☐ No
All municipal maintenance yards	☒ Yes	☐ No
All municipal waste handling and disposal areas	☒ Yes	☐ No

B. Are stormwater inspections conducted at these facilities? ☒ Yes ☐ No

1. If Yes, at what frequency are inspections conducted? Monthly or quarterly

C. Have standard operating procedures or BMPs been developed for all MS4 field activities? (e.g., road repairs, catch basin cleaning, landscape management, etc.) ☒ Yes ☐ No

D. Do you have a prioritization system for storm sewer system and permanent BMP inspections? ☐ Yes ☒ No

E. On average, how frequently are catch basins and other inline treatment systems inspected? After major storm events

F. On average, how frequently are catch basins and other inline treatment systems cleaned out/maintained? No set frequency. However, staff inspect them during normal activities and perform maintenance on an as-needed basis.

G. Do municipal employees in all relevant positions and departments receive comprehensive training on stormwater management? ☒ Yes ☐ No

H. If yes, do you also provide regular updates and refreshers? ☒ Yes ☐ No

If so, how frequently and/or under what circumstances? Annually

10. Stormwater Management Program Update (Section 4.4)

A. Describe any changes to the MS4 program during the reporting period including but not limited to:

Changes adding (but not subtracting or replacing) components, controls or other requirements (Section 4.4.2.a). None

Changes to replace an ineffective or unfeasible BMP (Section 4.4.2.b). None

Information (e.g. additional acreage, outfalls, BMPs) on program area expansion based on annexation or newly urbanized areas. None – annexation is not applicable for the City due to Metro Nashville charter

Changes to the program as required by the division (Section 4.4.3). N/A

11. Evaluating/Measuring Progress

A. What indicators do you use to evaluate the overall effectiveness of your Stormwater Management Program, how long have you been tracking them, and at what frequency? Note that these are not measurable goals for individual BMPs or tasks, but large-scale or long-term metrics for the overall program, such as in-stream macroinvertebrate community indices, measures of effective impervious cover in the watershed, indicators of in-stream hydrologic stability, etc.

Indicator	Began Tracking (year)	Frequency	Number of Locations
Example: E. coli	*2003*	*Weekly April–September*	*20*
Visual Stream Assessment	2009	Once/permit term	One stream in 2009, One stream in 2012
E. coli	2012	Once/permit term	Five locations in 2012
Complaint tracking	2003	Ongoing	City-wide

B. Provide a summary of data (e.g., water quality information, performance data, modeling) collected in order to evaluate the performance of permanent stormwater controls installed throughout the system. This evaluation may include a comparison of current and past permanent stormwater control practices. None completed

12. Enforcement (Section 4.5)

A. Identify which of the following types of enforcement actions you used during the reporting period, indicate the number of actions, the minimum measure (e.g., construction, illicit discharge, permanent stormwater control) or note those for which you do not have authority:

Action	Construction	Permanent Stormwater Controls	Illicit Discharge	Authority?	
Notice of violation	#0	#0	#0	☒ Yes	☐ No
Administrative fines	#0	#0	#0	☒ Yes	☐ No
Stop Work Orders	#0	#0	#0	☒ Yes	☐ No
Civil penalties	#0	#0	#0	☒ Yes	☐ No
Criminal actions	#0	#0	#0	☒ Yes	☐ No
Administrative orders	#0	#0	#0	☒ Yes	☐ No
Other _____	#_____	#_____	#_____		

B. Do you use an electronic tool (e.g., GIS, data base, spreadsheet) to track the locations, inspection results, and enforcement actions in your jurisdiction? ☒ Yes ☐ No

C. What are the 3 most common types of violations documented during this reporting period? N/A

13. Program Resources (Optional)

A. What was your annual expenditure to implement the requirements of your MS4 NPDES permit and SWMP this past reporting period? $16,357

B. What is next year's budget for implementing the requirements of your MS4 NPDES permit and SWMP? $35,000

C. Do you have an independent financing mechanism for your stormwater program? ☐ Yes ☒ No

D. If so, what is it/are they (e.g., stormwater fees), and what is the annual revenue derived from this mechanism?

Source: N/A Amount $ N/A

Source: Amount $

E. How many full time employees does your municipality devote to the stormwater program (specifically for implementing the stormwater program vs. municipal employees with other primary responsibilities that dovetail with stormwater issues)? 0; City Manager & Building Official implement the program among other duties.

F. Do you share program implementation responsibilities with any other entities? ☐ Yes ☒ No

Entity	Activity/Task/Responsibility	Your Oversight/Accountability Mechanism
N/A		

G. Please attach a copy of your Organizational Chart

14. CERTIFICATION

This report must be signed by a ranking elected official or by a duly authorized representative of that person. See signatory requirements in sub-part 6.7.2 of the permit.

"I certify under penalty of law that this document and all attachments were prepared by me, or under my direction or supervision. The submitted information is to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment. As specified in Tennessee Code Annotated Section 39-16-702(a)(4), this declaration is made under penalty of perjury."

Beth Sartain, Mayor — Printed Name and Title

Beth Sartain — Signature

9/30/2014 — Date

Annual reports must be submitted in accordance with the requirements of Section 5.4. (Reporting) of the permit. Annual reports must be submitted to the appropriate Environmental Field Office (EFO) by September 30 of each calendar year, as shown in the table below:

EFO	Street Address	City	Zip Code	Telephone
Chattanooga	540 McCallie Avenue STE 550	Chattanooga	37402	(423) 634-5745
Columbia	1421 Hampshire Pike	Columbia	38401	(931) 380-3371
Cookeville	1221 South Willow Ave.	Cookeville	38506	(931) 432-4015
Jackson	1625 Hollywood Drive	Jackson	38305	(731) 512-1300
Johnson City	2305 Silverdale Road	Johnson City	37601	(423) 854-5400
Knoxville	3711 Middlebrook Pike	Knoxville	37921	(865) 594-6035
Memphis	8383 Wolf Lake Drive	Bartlett	38133	(901) 371-3000
Nashville	711 R S Gass Boulevard	Nashville	37216	(615) 687-7000

Section 2.B. - List of Impaired Waters in Jurisdiction Based on TDEC Viewer As of September2014.

Waterbody Name	Waterbody Description	Waterbody I.D. #	Cause(s)	Source Name(s)
Browns Creek	From Confluence of Middle Fork Browns Creek and West Fork Browns Creek to Approximately 0.2 Miles Upstream of Confluence with Cumberland River	TN05130202023_2000	Other anthropogenic substrate alterations	Municipal (Urbanized High Density Area)
			Escherichia coli	Discharges from Municipal Separate Storm Sewer Systems (MS4)
			Phosphorus (Total)	Industrial Point Source Discharge
			Phosphorus (Total)	Discharges from Municipal Separate Storm Sewer Systems (MS4)
			Oil and Grease	Industrial Point Source Discharge
			Nitrate/Nitrite (Nitrite + Nitrate as N)	Discharges from Municipal Separate Storm Sewer Systems (MS4)
East Fork Browns Creek	Browns Creek to headwaters	TN05130202023_0100	Nitrate/Nitrite (Nitrite + Nitrate as N)	Industrial Point Source Discharge
			Escherichia coli	Discharges from Municipal Separate Storm Sewer Systems (MS4)
			Phosphorus (Total)	Discharges from Municipal Separate Storm Sewer Systems (MS4)
			Other anthropogenic substrate alterations	Municipal (Urbanized High Density Area)
			Oil and Grease	Industrial Point Source Discharge
			Nitrate/Nitrite (Nitrite + Nitrate as N)	Discharges from Municipal Separate Storm Sewer Systems (MS4)

Section 3.C. State or Federally Listed Species Information.

See attached letter request to U. S. Fish and Wildlife Service (USFWS) regarding federally listed species information. The response from USFWS has not been received to date. The City will submit this response as an addendum to the report when received.

See attached species review by Civil & Environmental Consultants, Inc.

Civil & Environmental Consultants, Inc.
Celebrating 25 Years

August 28, 2014

Ms. Mary Jennings
U.S. Department of Interior
Fish and Wildlife Service
446 Neal Street
Cookeville, TN 38501

Dear Ms. Jennings:

RE: Threatened or Endangered Species Evaluation for the City of Berry Hill, TN
CEC Project 142-797

The City of Berry Hill, TN is permitted as a small municipal separate storm sewer system (MS4) under General NPDES Permit No. TNS075167. Section 3.2 of the permit requires annual review of whether or not stormwater discharges, allowable non-stormwater discharges, and discharge-related activities are likely to jeopardize the continued existence of any state or federally listed species that are listed as endangered or threatened ("listed") under the Endangered Species Act (ESA) or result in the adverse modification or destruction of habitat that is designated as critical under the ESA ("critical habitat"). CEC is under contract to assist the City in complying with the terms of their NPDES permit.

Last year we requested a list of threatened or endangered species that may be present within the corporate boundary of the City of Berry Hill. Since the City is required to perform this evaluation annually, we request that you consult your records from last year's request and inform us of any changes. A copy of the response letter we received last year is included with this letter. A location map is also attached for your reference. This request for a species list is in compliance with the Fish and Wildlife Coordination Act of 1958, and the Endangered Species Act of 1973 (amended).

We request that you include in your reply letter the entire project description listed in the subject line of this letter. Your assistance is appreciated. If you have any questions or need any additional information, please feel free to call me at (615) 333-7797.

Very truly yours,

CIVIL & ENVIRONMENTAL CONSULTANTS, INC.

Steven E. Casey, P.E., CPESC
Senior Project Manager

Attachments: 2013 USFWS Response Letter
City of Berry Hill, TN Location Map

325 Seaboard Lane, Suite 170 | Franklin, TN 37067 | p: 615-333-7797 f: 615-333-7751 | www.cecinc.com

United States Department of the Interior

FISH AND WILDLIFE SERVICE
446 Neal Street
Cookeville, TN 38501

July 11, 2013

Mr. Steven E. Casey
Project Manager
Civil & Environmental Consultants, Inc.
405 Duke Drive, Suite 270
Franklin, Tennessee 37067

Re: CEC Project No. 130-953/FWS #13-EC-0088

Dear Mr. Casey:

Thank you for your correspondence received June 14, 2013, regarding compliance with the Tennessee Department of Environment and Conservation (TDEC) Notice of Coverage annual reporting requirements for the City of Berry Hill's MS4 permit (TNS075167) and stormwater management program in Davidson County, Tennessee. U.S. Fish and Wildlife Service (Service) personnel have reviewed your request for technical assistance and offer the following comments.

Review of our endangered species database indicates that no federally listed or proposed endangered or threatened species occur within the jurisdictional boundaries of the City of Berry Hill's stormwater management program. In view of this, we believe that adverse effects to federally listed species from activities carried out under that program are not anticipated.

The Service has been actively working with TDEC regarding minimum information and data needs for assessing the efficacy of the various components of a municipality's stormwater management program and the specific annual reporting requirements related to endangered species act compliance within MS4 permits. Relevant information and data utilized for those assessments could include, but are not limited, to the following:

- A synopsis of current regulations in place pertaining to stream buffer zones, pollution control plans for developments, fees and construction inspections, etc.
- A simple tabular matrix that outlines the number of inspections conducted, number of corrective actions taken, and number/type of corrective actions implemented for the reporting period
- An inventory of the number of discharges within your jurisdictional boundaries with relevant assessment/survey data, and

- Spatial data (e.g., location/acreage/other attributes) of development sites generated by the public works department utilized in your stormwater management program.

We expect that TDEC will issue final guidance to permittees in the near future.

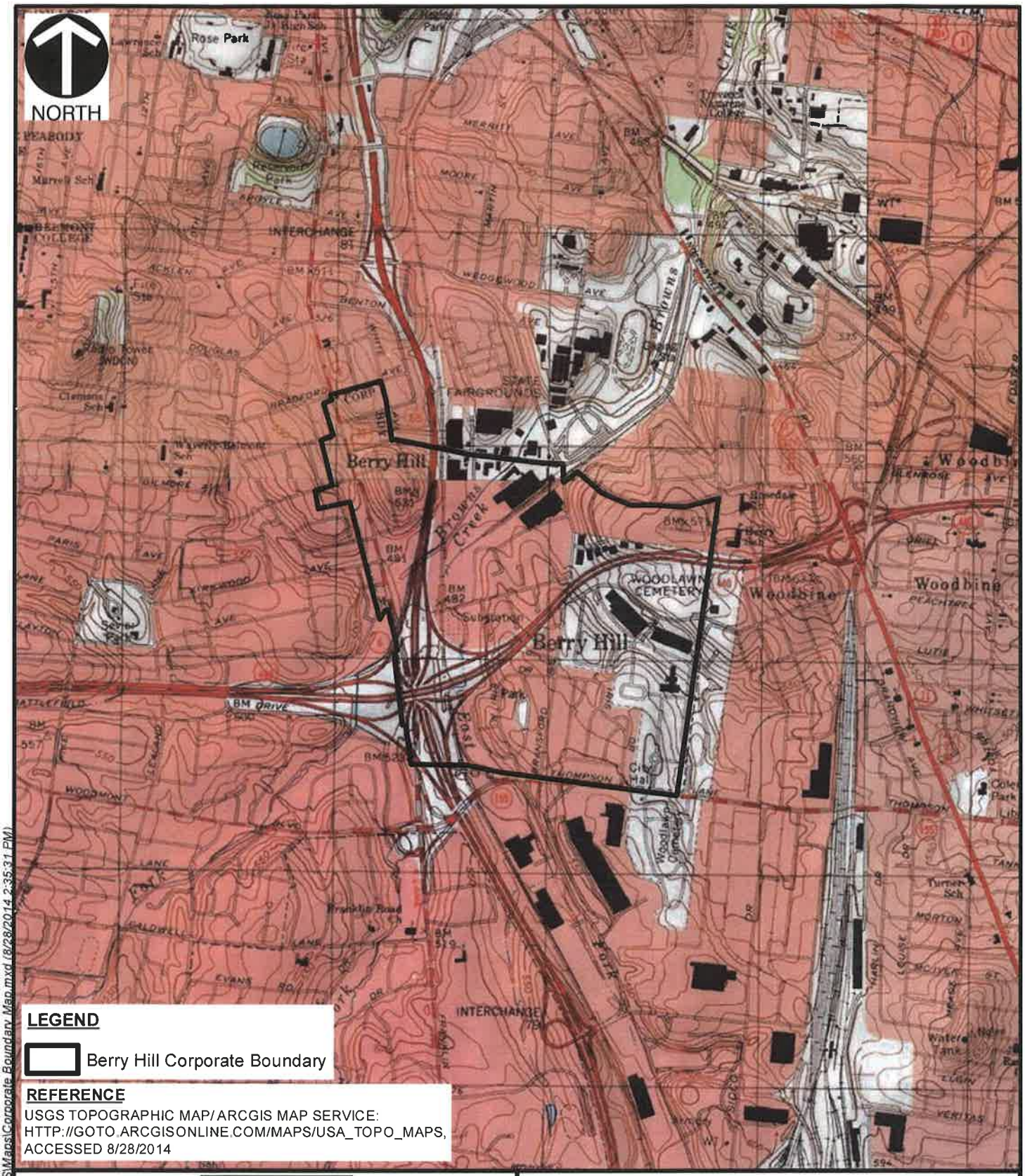
Thank you for the opportunity to comment. If you have any questions, please contact Steve Alexander of my staff at 931/528-6481, ext. 210, or via e-mail at *steven_alexander@fws.gov*.

Sincerely,

Mary E Jennings

Mary E. Jennings
Field Supervisor

xc: Robert Karesh, TDEC Central Office, Nashville
Ann Morbitt, TDEC-EAC, Nashville



\\SVR-NASH P:\2014\142-797\-GIS\Maps\Corporate Boundary Map.mxd (8/28/2014 2:35:31 PM)

Civil & Environmental Consultants, Inc.

325 Seaboard Lane, Suite170 Franklin, Tennessee
615-333-7797 •800-763-2326
www.cecinc.com

CITY OF BERRY HILL
USGS OAK HILL AND NASHVILLE
WEST QUADS (308 SE & 308 NE)

CORPORATE BOUNDARY

DRAWN BY:	JMB	CHECKED BY:	SEC	APPROVED BY:	SEC*	FIGURE NO:	1
DATE:	8/28/2014	SCALE:	1 " = 2,000 '	PROJECT NO:	142-797	* Hand signature on file	

Species Review

Project: City of Berry Hill Project Number: 142-797

Completed by: Civil & Environmental Consultants, Inc.

Species reported within 1-mile radius of Berry Hill:

1.	2.		3.	4.	5.	6	7.
Species Scientific and common names, followed by (A) for animal or (P) for plant	Status		Species is potentially present in Project Boundary because: **(A)** it is listed by TDEC within Project Boundary **(B)** habitat is present **(C)** observed during site visit **(D)** critical habitat present within Project	Species is considered likely NOT present in Project Boundary because: **(A)** Present habitat unsuitable **(B)** Not observed during site visit **(C)** Original record questionable **(D)** Considered extinct/extirpated	Accommodations to minimize impacts: **(A)** BMPs are sufficient to protect species **(B)** Special Notes are included on project plans **(C)** Individuals will be impacted. **(D)** Accommodations not practical due to broad habitat description or mobility of species	Habitat (include blooming, breeding or other information; where found according to TDEC database; year last observed; reference)	Notes
	Fed	TN					
No Threatened or Endangered Species are located within 1 mile radius of Berry Hill							

Photo Summary: September 19, 2014 **BERRY HILL**

Project Description: Davidson Co., Endangered Species Habitat for Annual Report

Photo 1:
Southern view of the East Fork Browns Creek. Upstream view located near Berry Rd.

Photo 2:
Northern view of the East Fork Browns Creek. Downstream view located before the box culvert to Berry Rd.

Photo Summary: September 19, 2014 **BERRY HILL**

Project Description: Davidson Co., Endangered Species Habitat for Annual Report

Photo 3:
Northeastern view of Browns Creek near the northern boundary of Berry Hill.
North of Craighead St.

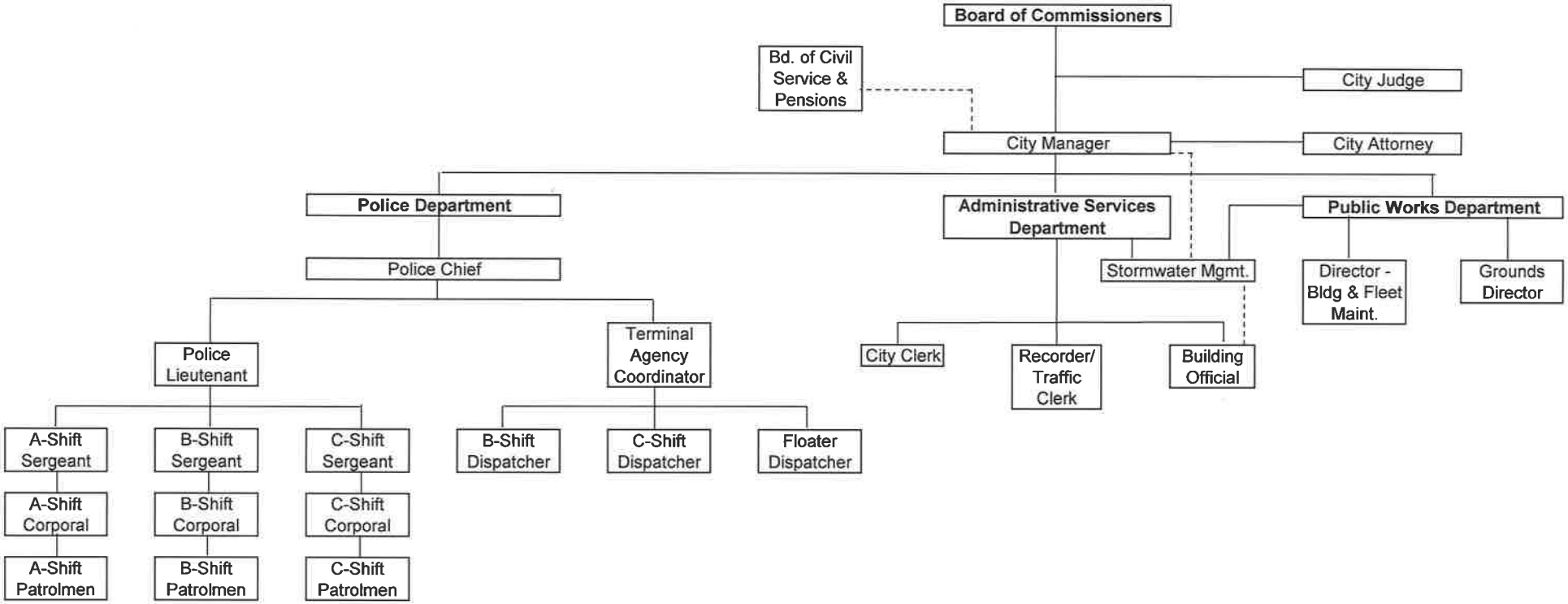
Photo 4:
Southwestern view of Browns Creek near the northern boundary of Berry Hill.

Section 4.H. Summary of Public Education, Outreach, Involvement and Participation Activities

Activity ID*	Activity Name	Summary Information
SWMP 1.A PIE I.A	Newsletter	"Why we put poop in little plastic baggies" article included in Fall 2013 newsletter (distributed 347 residential and 413 business). "Helping our Streams with Green Infrastructure" article included in Spring 2014 newsletter (distributed 510 residential and 413 business).
SWMP 1.A PIE I.B	Website	The City's Stormwater website includes stormwater-related information such as the previous year's MS4 permit annual report. 12 stormwater related items and the newsletters with stormwater-related content on-line.
SWMP 1.B PIE I.C	Handouts - Residents	Distributed stormwater-related handouts at the City's Annual Picnic (5/17/2014). The City Halloween Party was cancelled due to weather.
SWMP 1.B	Handouts – IDDE "Hot Spot" Inspections	No problems observed during IDDE inspections.
PIE I.D	"Hot Spot" Landuses Inventory	Inventory maintained in SWMP document.
PIE I.F	Conduct one hot spot land use category inspection	Automotive Business (Batson Motors) inspected 6/26/14
PIE II.A	Home owner associations and other operators of permanent BMPs awareness of the importance of maintenance activities	Maintained list of home owner associations and other operators of other permanent BMPs
PIE II.B	Presentations for home owner associations where associations operate permanent BMPs	Met with property owner representative at 2700 Berrywood on 6/12/2014 and educated them on their underground detention BMP. The BMP was not in need of maintenance.
PIE III.A	Use pre-permit meetings with engineer/architect and developer/owner as an educational opportunity	Engineer educated during permit application review process through correspondence with City's consulting engineer.
PIE III.B	Develop a handout for restaurants or other audience deemed necessary by the MS4. Continue to distribute educational materials to developments that include proposed restaurants. PY1 and ongoing.	Mailed Food Service Handout to all food service businesses on 6/30/2014.
PIE IV.B	Develop a listing of businesses that include professional chemical applicators (e.g., pest control businesses, landscaping companies, etc.)	List of businesses was updated 6/24/2014. Visited 4 businesses listed as possible chemical applicators on 6/30/2014 and provided handouts.

City of Berry Hill, TN
Municipal Separate Storm Sewer System (MS4) Annual Report
Report Addendum

Activity ID*	Activity Name	Summary Information
PIE V.B	Develop a listing of businesses that include professional chemical applicators (e.g., automotive service and repair, car rental businesses, etc.)	List of businesses was updated 6/24/2014. Visited 4 automotive related businesses on 6/30/2014 and provided handouts.
PIE VII.A	Use existing pre-permit review meetings with City officials as an avenue to provide education for local engineering and development community	Engineer educated during permit application review process through correspondence with City's consulting engineer.
PIE VIII.B	Provide contractor training and discussion of daily operations in a pre-construction meeting	Contractor provided copy of Land Disturbance Permit (LDP) which summarizes permit requirements.
SWMP 1.C	Stormwater Ordinance Input	No stormwater ordinance changes this permit year. 09/08/2014 - Public meeting held regarding FY 2014 MS4 permit annual report.
SWMP 1.D	Complaint Log	One stormwater-related complaint received in this permit year. Related to Metro ROW and was resolved.
SWMP 1.F	Implement advertising method and continue to use	The City used its existing practice of direct mailings twice during this permit year.

* - SWMP – Stormwater Management Plan, PIE – Public Information and Education Plan

CITY OF BERRY HILL
ORGANIZATIONAL CHART