

ORDINANCE NO. 2016-424

**AN ORDINANCE ADOPTING THE ANNUAL BUDGET
FOR THE FISCAL YEAR BEGINNING JULY 1, 2016 AND ENDING JUNE 30, 2017**

WHEREAS, *Tennessee Code Annotated* Title 9, Chapter 1, Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the governing body has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the governing body will consider final passage of the budget.

**NOW THEREFORE BE IT ORDAINED BY THE CITY OF BERRY HILL, TENNESSEE AS
FOLLOWS:**

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows:

	<u>F.Y. 2014-15</u> <u>ACTUAL</u>	<u>F.Y. 2015-16</u> <u>ESTIMATED</u>	<u>F.Y. 2016-17</u> <u>PROPOSED</u>
GENERAL FUND			
Local Taxes	\$2,249,431	\$2,468,000	\$2,310,000
Licenses and Permits	\$197,613	\$177,600	\$52,100
Intergovernmental	\$250,037	\$68,050	\$486,550
Fines and Fees	\$40,651	\$32,600	\$28,300
Miscellaneous Revenues	\$73,850	\$55,000	\$55,000
Beginning Fund Balance	\$6,908,513	\$7,066,582	\$6,953,877
Total Available Funds	<u>\$9,720,095</u>	<u>\$9,867,834</u>	<u>\$9,885,829</u>
STATE STREET AID FUND			
Intergovernmental	\$15,194	\$14,000	\$14,000
Beginning Fund Balance	\$131,542	\$146,736	\$75,686
Total Available Funds	<u>\$146,736</u>	<u>\$160,736</u>	<u>\$89,686</u>

DRUG FUND

Court Fines and Costs	\$679	\$0	\$0
Beginning Fund Balance	\$1,046	\$1,725	\$1,725
Total Available Funds	<u>\$1,725</u>	<u>\$1,725</u>	<u>\$1,725</u>

SECTION 2: That the governing body appropriates from these anticipated revenues and unexpended and unencumbered funds as follows:

GENERAL FUND

General Government	\$599,116	\$668,655	\$780,122
Public Safety	\$1,737,966	\$1,747,860	\$2,048,798
Public Works	\$316,429	\$497,440	\$897,604
Debt Service	\$0	\$0	\$0
TOTAL	<u>\$2,653,513</u>	<u>\$2,913,955</u>	<u>\$3,726,524</u>

STATE STREET AID FUND

Street Construction and Maintenance	\$0	\$85,050	\$0
TOTAL	<u>\$0</u>	<u>\$85,050</u>	<u>\$0</u>

DRUG FUND

Police Equipment	\$0	\$0	\$0
TOTAL	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>

SECTION 3: At the end of the current fiscal year the governing body estimates balances as follows:

General Fund:	\$6,159,305
State Street Aid Fund:	\$89,686
Drug Fund:	\$1,725

SECTION 4: The governing body states that the municipality has no bonded or other indebtedness.

SECTION 5: No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the Tennessee Code Annotated.

SECTION 6: Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the *Tennessee Code Annotated*.

Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 7: A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balances and the number of full time equivalent employees required by Section 6-56-206, *Tennessee Code Annotated* will be attached.

SECTION 8: If for any reason a budget ordinance is not adopted prior to the beginning of the next fiscal year, the appropriations in this budget ordinance shall become the appropriations for the next fiscal year until the adoption of the new budget ordinance in accordance with Section 6-56-210, *Tennessee Code Annotated* provided sufficient revenues are being collected to support the continuing appropriations. Approval of the Director of the Division of Local Finance in the Comptroller of the Treasury for a continuation budget will be requested if any indebtedness is outstanding.

SECTION 9: All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 10: This Ordinance shall take effect on July 1, 2016, or the earliest date allowed by law, the public welfare requiring it.

Passed First Reading: May 9, 2016
Passed Second Reading: June 13, 2016

Beth Sartain
MAYOR

Michelle Sprick
CITY RECORDER

APPROVED AS TO LEGALITY AND FORM:
Ken R. Alexander
CITY ATTORNEY

BUDGET DETAIL	FY 2014-15 ACTUAL	FY 2015-16 ESTIMATED	FY 2016-17 PROPOSED
GENERAL FUND REVENUE			
TAXES			
LOCAL OPTION SALES TAX	\$1,702,937	\$1,950,000	\$1,800,000
BUSINESS GROSS RECEIPTS TAX	\$217,278	\$200,000	\$200,000
LOCAL WHOLESALE BEER TAX	\$102,373	\$110,000	\$110,000
LIQUOR MIXED DRINK TAX	\$118,684	\$100,000	\$100,000
LOCAL WHOLESALE LIQUOR TAX	\$108,159	\$108,000	\$100,000
TOTAL TAXES	\$2,249,431	\$2,468,000	\$2,310,000
LICENSES AND PERMITS			
BEER LICENSE PROCESSING FEE	\$2,700	\$2,600	\$2,100
BUILDING PERMIT FEES	\$194,913	\$175,000	\$50,000
TOTAL LICENSES AND PERMITS	\$197,613	\$177,600	\$52,100
INTERGOVERNMENTAL			
STATE SHARE SALES TAX	\$40,230	\$41,000	\$40,000
HALL INCOME TAX	\$182,662	\$3,000	\$2,500
PAYMENTS IN LIEU OF TAX	\$6,239	\$6,000	\$6,000
UTILITY FRANCHISE FEES FROM METRO	\$12,849	\$10,000	\$10,000
STATE SALARY SUPPLEMENT	\$7,800	\$7,800	\$7,800
STATE SHARE BEER TAX	\$257	\$250	\$250
ROADSCAPES GRANT	\$0	\$0	\$120,000
ACTIVE TRANSPORTATION GRANT	\$0	\$0	\$124,000
CMAQ GRANT	\$0	\$0	\$176,000
TOTAL INTERGOVERNMENTAL REVENUE	\$250,037	\$68,050	\$486,550
FINES AND FEES			
TRAFFIC FINES	\$33,511	\$28,000	\$27,000
DRIVERS LICENSE REINSTATEMENT FEES	\$60	\$500	\$100
ACCIDENT REPORT FEES	\$687	\$200	\$200
ARREST FEES	\$1,393	\$1,400	\$1,000
BEER BOARD FINES	\$5,000	\$2,500	\$0
TOTAL FINES AND FEES	\$40,651	\$32,600	\$28,300
MISCELLANEOUS			
INTEREST AND INVESTMENT INCOME	\$59,884	\$55,000	\$55,000
POLICE DEPT. MISC. REVENUE	\$12,939	\$0	\$0
SALE OF FIXED ASSETS - FINANCE DEPT	\$0	\$0	\$0
SALE OF FIXED ASSETS - POLICE DEPT	\$0	\$0	\$0
SALE OF FIXED ASSETS - PUBLIC WORKS	\$0	\$0	\$0
MISCELLANEOUS INCOME	\$1,027	\$0	\$0
TOTAL MISCELLANEOUS	\$73,850	\$55,000	\$55,000

TOTAL GENERAL FUND REVENUES	\$2,811,582	\$2,801,250	\$2,931,950
 STATE STREET AID FUND REVENUE			
INTERGOVERNMENTAL			
STATE SHARE GAS TAX	\$9,670	\$9,000	\$9,000
STATE SHARE GAS TAX INCREASES	\$4,428	\$4,000	\$4,000
STATE SHARE CITY STREET AID	\$1,096	\$1,000	\$1,000
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TOTAL STREET AID FUND REVENUE	\$15,194	\$14,000	\$14,000
 DRUG FUND REVENUE			
DRUG FINES	\$679	\$0	\$0
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TOTAL DRUG FUND REVENUE	\$679	\$0	\$0
 GENERAL FUND EXPENDITURES			
GENERAL GOVERNMENT			
MAYOR	\$6,000	\$6,000	\$6,000
VICE-MAYOR	\$5,400	\$5,400	\$5,400
COMMISSIONER	\$5,400	\$5,400	\$5,400
CITY MANAGER	\$81,290	\$81,790	\$83,835
RECORDER/TRAFFIC CLERK	\$47,920	\$48,420	\$49,631
CITY CLERK/TAX COLLECTOR	\$49,930	\$50,430	\$51,691
CITY JUDGE	\$5,575	\$5,630	\$5,771
CITY ATTORNEY	\$14,000	\$14,140	\$14,494
BEER BOARD	\$2,550	\$2,750	\$3,000
TRAFFIC COMMISSION	\$2,250	\$2,300	\$2,400
TEMP/PART-TIME - FINANCE DEPT	\$0	\$0	\$0
TEMP/PART-TIME - SR. CITIZENS	\$0	\$0	\$0
TEMP/PART-TIME - BLDG. INSP.	\$26,475	\$30,000	\$75,000
INCENTIVE PAY-FINANCE DEPT	\$5,500	\$6,000	\$6,000
EMPLOYEE PENSION-FINANCE DEPT	\$27,012	\$27,500	\$28,000
HEALTH INSURANCE-FINANCE DEPT	\$104,062	\$110,000	\$125,000
PAYROLL TAX EXPENSE-ALL DEPTS	\$102,721	\$105,000	\$120,000
DIRECT DEPOSIT EXPENSE	\$1,020	\$1,100	\$1,200
BANK SERVICE CHARGES	\$1,207	\$1,300	\$1,400
LIABILITY INSURANCE-FINANCE DEPT	\$6,175	\$4,500	\$7,000

PROPERTY INSURANCE-FINANCE DEPT	\$2,991	\$2,500	\$3,000
WORKERS COMP-FINANCE DEPT	\$4,258	\$5,000	\$5,500
BONDS-FINANCE DEPT	\$3,740	\$10,000	\$5,000
PUBLICATIONS/DUES-FINANCE DEPT	\$1,261	\$2,000	\$5,000
PENSION ADMIN EXPENSE	\$4,021	\$2,000	\$4,000
TN MUNICIPAL LEAGUE DUES	\$345	\$345	\$400
CONFERENCES & TRAINING-FINANCE DEPT	\$2,240	\$3,000	\$4,000
CITY WEBSITE	\$4,037	\$9,000	\$10,000
TUITION REIMBURSEMENT	\$0	\$0	\$0
OFFICE SUPPLIES	\$3,807	\$4,000	\$5,000
OFFICE EQUIPMENT LEASES	\$2,468	\$2,600	\$2,600
PRINTING & POSTAGE	\$2,978	\$5,500	\$5,000
WATER & SEWER	\$343	\$450	\$500
ELECTRIC SERVICE	\$5,213	\$5,400	\$6,000
NATURAL GAS	\$891	\$700	\$1,000
TELEPHONE/PAGER/INTERNET-ADMIN	\$2,761	\$3,400	\$3,500
TEL/INTERNET-SR. CITIZEN (LIFELINE)	\$1,584	\$1,500	\$1,700
JANITORIAL SERVICES	\$2,757	\$2,900	\$4,000
JANITORIAL SUPPLIES	\$182	\$300	\$500
FUEL & OIL-ADMIN	\$15	\$0	\$200
FUEL & OIL-SR. CITIZENS	\$0	\$100	\$200
VEHICLE REPAIR & MAINT-ADMIN	\$12	\$25	\$200
VEHICLE REPAIR & MAINT-SR CITIZENS	\$19	\$25	\$200
VEHICLE ALLOWANCE-ADMIN	\$5,000	\$5,000	\$5,000
BUILDING IMPROVEMENTS-ADMIN	\$0	\$0	\$3,000
BUILDING REPAIRS & MAINT-ADMIN	\$447	\$500	\$2,000
BUILDING IMPROVEMENTS-SR CITIZENS	\$0	\$0	\$1,500
BLDG REPAIRS & MAINT-SR CITIZENS	\$34	\$200	\$500
EQUIPMENT PURCHASES-ADMIN	\$0	\$10,000	\$1,000
EQUIPMENT REPAIRS & MAINT-ADMIN	\$305	\$1,000	\$1,000
EQUIPMENT PURCHASES-SR CITIZENS	\$0	\$100	\$500
EQUIP. REPAIRS & MAINT-SR CITIZENS	\$2,317	\$2,000	\$2,500
OFFICE EQUIPMENT PURCHASES	\$3,348	\$1,000	\$6,000
OFFICE EQUIP. REPAIRS & MAINT	\$5,162	\$2,000	\$3,000
DEVELOPMENT PLAN REVIEW/INSPECTION	\$15,050	\$30,000	\$20,000
AUDITOR	\$3,900	\$3,900	\$3,900
PROFESSIONAL SERVICES-OTHER	\$2,657	\$25,000	\$35,000
BROKER FEES	\$0	\$100	\$100
MEALS & TRIPS-SR CITIZENS	\$4,225	\$4,700	\$5,500
SUMMER PICNIC	\$5,065	\$5,600	\$6,000
HALLOWEEN PICNIC	\$1,951	\$2,200	\$3,000
CHRISTMAS PARTY	\$2,846	\$2,900	\$3,200
RECREATION & ENTERTAINMENT-OTHER	\$214	\$550	\$3,000
ELECTION EXPENSES	\$3,174	\$0	\$3,200
LEGAL NOTICES & FEES	\$490	\$500	\$1,500

STATE'S SHARE OF BUSINESS TAXES	\$416	\$500	\$1,000
CONTINGENCIES-FINANCE DEPT	\$2,104	\$2,500	\$10,000
TOTAL-GENERAL GOVERNMENT	\$599,115	\$668,655	\$780,122

PUBLIC SAFETY

CHIEF	\$68,505	\$69,005	\$70,730
LIEUTENANT	\$61,115	\$61,615	\$63,155
SERGEANT A-DETECTIVE	\$56,390	\$57,240	\$58,666
SERGEANT B-TRAINING OFFICER	\$57,473	\$58,040	\$59,466
SERGEANT C	\$56,306	\$15,300	\$58,466
CORPORAL A	\$53,803	\$54,395	\$55,780
CORPORAL B	\$54,729	\$55,195	\$56,580
CORPORAL C	\$41,862	\$22,000	\$56,780
PATROLMAN A1-TRAINING OFFICER	\$51,285	\$54,000	\$55,615
PATROLMAN A2	\$0	\$0	\$54,442
PATROLMAN B	\$53,515	\$53,890	\$55,242
PATROLMAN C1	\$53,815	\$54,090	\$55,442
PATROLMAN C2	\$53,623	\$54,090	\$55,442
PATROLMAN R	\$53,649	\$54,090	\$55,442
DISPATCHER A-TAC	\$48,692	\$49,390	\$50,625
DISPATCHER B	\$35,023	\$49,190	\$50,425
DISPATCHER C	\$48,504	\$49,390	\$50,625
DISPATCHER R	\$49,068	\$49,390	\$50,625
OVERTIME-POLICE DEPT	\$5,720	\$10,000	\$6,000
COURT TIME-POLICE DEPT	\$5,980	\$5,000	\$6,000
PART-TIME/TEMP EMPLOYEES-POLICE DEPT	\$35,077	\$65,000	\$25,000
STATE SUPPLEMENTAL PAY-POLICE DEPT	\$7,800	\$7,800	\$7,800
INCENTIVE PAY-POLICE DEPT	\$27,100	\$28,250	\$29,250
EMPLOYEE PENSION-POLICE DEPT	\$127,849	\$140,000	\$152,000
HEALTH INSURANCE-POLICE DEPT	\$400,603	\$410,000	\$520,000
HEALTH INS-RETIREE-POLICE DEPT	\$6,629	\$8,000	\$12,000
PAYROLL TAX EXPENSE-POLICE DEPT	\$0	\$0	\$0
UNEMPLOYMENT EXPENSE - POLICE DEPT	\$0	\$0	\$0
UNIFORMS	\$7,044	\$7,500	\$8,500
OFFICER'S EQUIPMENT	\$24,177	\$25,000	\$10,000
LIABILITY INSURANCE-POLICE DEPT	\$26,410	\$28,000	\$34,000
PROPERTY INSURANCE-POLICE DEPT	\$2,852	\$4,000	\$5,000
WORKERS COMPENSATION-POLICE DEPT	\$36,480	\$38,500	\$42,500
PUBLICATIONS/DUES-POLICE DEPT	\$1,234	\$1,000	\$1,500
CONFERENCES & TRAINING-POLICE DEPT	\$1,011	\$8,000	\$10,000
OFFICE SUPPLIES-POLICE DEPT	\$2,718	\$3,000	\$3,500
OFFICE EQUIPMENT LEASES	\$2,468	\$2,600	\$3,000
PRINTING & POSTAGE-POLICE DEPT	\$2,143	\$1,000	\$2,000
WATER & SEWER	\$343	\$400	\$500

ELECTRIC SERVICE	\$5,213	\$5,500	\$6,500
NATURAL GAS	\$926	\$1,000	\$1,200
TEL/PAGER/INTERNET-POLICE DEPT	\$4,483	\$6,200	\$6,500
JANITORIAL SERVICES	\$2,757	\$3,000	\$4,000
JANITORIAL SUPPLIES	\$223	\$300	\$500
FUEL & OIL	\$26,950	\$20,000	\$30,000
VEHICLE PURCHASE	\$24,526	\$0	\$31,000
VEHICLE REPAIR & MAINT	\$27,860	\$15,000	\$15,000
VEHICLE EQUIPMENT PURCHASE	\$167	\$500	\$8,000
VEHICLE EQUIP REPAIR & MAINT	\$2,644	\$500	\$3,500
BUILDING IMPROVEMENTS	\$0	\$500	\$3,000
BUILDING REPAIRS & MAINT	\$188	\$500	\$3,000
EQUIPMENT PURCHASES	\$0	\$8,000	\$2,000
EQUIPMENT REPAIRS & MAINT	\$630	\$2,000	\$2,000
COMMUNICATIONS EQUIP PURCHASES	\$136	\$500	\$7,500
COMMUNICATIONS EQUIP REPAIR & MAINT	\$2,590	\$4,000	\$4,000
OFFICE EQUIPMENT PURCHASES	\$4,930	\$7,500	\$6,000
OFFICE EQUIP REPAIRS & MAINT	\$10,062	\$13,000	\$10,000
PROFESSIONAL SERVICES-OTHER	\$1,143	\$4,000	\$5,000
LEGAL NOTICES & FEES	\$0	\$500	\$1,500
CONTINGENCIES-POLICE DEPT	\$1,546	\$2,000	\$6,500
TOTAL-PUBLIC SAFETY	\$1,737,969	\$1,747,860	\$2,048,798

PUBLIC WORKS

BLDG & FLEET MAINT. DIRECTOR SALARY	\$49,987	\$50,295	\$51,552
GROUNDS DIRECTOR SALARY	\$48,921	\$50,295	\$51,552
OVERTIME-PUBLIC WORKS	\$3,849	\$4,000	\$5,000
TEMPORARY EMPLOYEES-PUBLIC WORKS	\$0	\$0	\$0
INCENTIVE PAY-PUBLIC WORKS	\$3,500	\$3,500	\$3,750
EMPLOYEE PENSION-PUBLIC WORKS	\$14,440	\$15,000	\$16,000
HEALTH INSURANCE-PUBLIC WORKS	\$40,039	\$35,000	\$46,000
HEALTH INS-RETIREE-PUBLIC WORKS	\$5,438	\$6,000	\$6,500
PAYROLL TAX EXPENSE -PUBLIC WORKS	\$0	\$0	\$0
UNIFORMS-PUBLIC WORKS	\$0	\$200	\$500
LIABILITY INSURANCE-PUBLIC WORKS	\$4,680	\$8,000	\$9,000
PROPERTY INSURANCE-PUBLIC WORKS	\$2,349	\$2,500	\$2,700
WORKERS COMPENSATION-PUBLIC WORKS	\$4,549	\$5,000	\$5,500
PUBLICATIONS/DUES-PUBLIC WORKS	\$270	\$200	\$400
CONFERENCES/TRAINING-PUBLIC WORKS	\$0	\$100	\$400
WATER & SEWER - SHOP	\$151	\$250	\$350
ELECTRIC SERVICE - SHOP	\$2,556	\$2,800	\$3,000
NATURAL GAS - SHOP	\$2,279	\$1,800	\$2,300
TELEPHONE/PAGERS/INTERNET-SHOP	\$1,617	\$2,000	\$2,200
WATER & SEWER - PARKS & GROUNDS	\$529	\$900	\$1,000
ELECTRIC SERVICE - PARKS & GROUNDS	\$946	\$1,000	\$1,100

TELEPHONE-PARKS & GROUNDS	\$1,306	\$1,600	\$1,800
FUEL & OIL	\$2,004	\$2,000	\$3,000
VEHICLE PURCHASE	\$0	\$0	\$0
VEHICLE REPAIR & MAINT	\$162	\$500	\$1,500
BUILDING IMPROVEMENTS-SHOP	\$0	\$0	\$500
BUILDING REPAIRS & MAINT-SHOP	\$127	\$500	\$1,000
EQUIPMENT PURCHASES-PUBLIC WORKS	\$1,181	\$6,000	\$10,000
EQUIP REPAIRS & MAINT-PUBLIC WORKS	\$2,690	\$2,000	\$5,000
STREET/SIDEWALK PAVING/CONSTRUCTION	\$0	\$0	\$100,000
STREET MAINT & REPAIRS	\$16,189	\$16,000	\$25,000
TRAFFIC SIGNAL & SIGN PURCHASES	\$1,197	\$2,000	\$15,000
TRAFFIC SIGNAL REPAIRS & MAINT	\$1,348	\$2,000	\$5,000
STREET LIGHTING	\$34,382	\$33,000	\$38,000
CAP IMPROVEMENTS-PARKS & GROUNDS	\$1,225	\$1,500	\$15,000
PARKS & GROUNDS MAINT. & REPAIRS	\$3,822	\$10,000	\$7,000
LANDSCAPING/PARKING - PARKS & GRNDS	\$249	\$1,500	\$5,000
STORMWATER MANAGEMENT	\$13,732	\$25,000	\$30,000
PROFESSIONAL SERVICES-OTHER	\$9,728	\$22,000	\$25,000
TRASH COLLECTION	\$40,572	\$40,000	\$45,000
TREE TRIMMING & BRUSH PICK-UP	\$359	\$500	\$2,500
CITY MAINT & REPAIR-OTHER	\$0	\$1,500	\$2,500
INMATE LABOR-PUBLIC WORKS	\$0	\$0	\$0
CONTINGENCIES-PUBLIC WORKS	\$56	\$1,000	\$10,000
ROADSCAPES GRANT PROJECT	\$0	\$0	\$150,000
ACTIVE TRANSPORTATION GRANT PROJECT	\$0	\$140,000	\$15,000
CMAQ GRANT PROJECT	\$0	\$0	\$176,000
TOTAL PUBLIC WORKS	\$316,429	\$497,440	\$897,604
TOTAL GENERAL FUND EXPENDITURES	\$2,653,513	\$2,913,955	\$3,726,524
STATE STREET AID FUND EXPENDITURES			
STREET CONSTRUCTION AND MAINT	\$0	\$85,050	\$0
TOTAL STREET AID EXPENDITURES	\$0	\$85,050	\$0
DRUG FUND EXPENDITURES			
POLICE EQUIPMENT	\$0	\$0	\$0
TOTAL DRUG FUND EXPENDITURES	\$0	\$0	\$0